



**REGULAR MEETING AGENDA
Graton Community Services District (GCS D)
Meeting of the GCS D Board of Directors
Monday, July 19, 2021 at 6:00 PM**

Various Locations- Teleconference Meeting Pursuant to Executive Order N-29-20

Notice of Teleconferenced Meeting

Pursuant to the Governor's Executive Order N-29-20 (dated March 17, 2020), members of the Board of Directors may participate via teleconference. Teleconference locations are not open to the public pursuant to California Governor Executive Order N-29-20. For this meeting, there will be no physical location from which members of the public may observe/comment.

Board Members Teleconferencing: Dave Clemmer, Matt Johnson, Karin Lease, and David Upchurch. **Members of the Public may participate and provide public comments to teleconference meetings as follows:**

1. If you wish to submit a public comment on agenda items in advance of the meeting, please send to joseortiz.gcsd@gmail.com. Emails received prior to the meeting will be included in the public record. The Board President will read public comments at the Board meeting, not to exceed three minutes (approximately 300 words).
2. If you wish to submit a public comment during the meeting, please use the following information: <https://us02web.zoom.us/j/81307892055> or dial by your location _United States____
Meeting ID: 813 0789 2055
Join from a PC, Mac, iPad, iPhone or Android device:

In the event of a Zoom Bombing, the Zoom meeting will be terminated and a new meeting, login credentials below, will be used to continue the District's business. The log-in credentials will not be made public and only written comments will be allowed for the remainder of the meeting.

Public testimony will be taken at the direction of the Board President and members of the public may only comment during times allotted for public comments. If you wish to request a disability-related modification or accommodation, please contact the District by email at lindamartinez.gcsd@gmail.com.

1. **CALL TO ORDER** _____
2. **ROLL CALL** - Determination of a Quorum

Board President, Dave Clemmer, _____; Board Vice President, David Upchurch _____
Board Secretary, Jennifer Butler, _____; Karin Lease, _____.

3. APPROVE ORDER OF THE AGENDA

Motion to approve the order of the agenda.

Board President, Dave Clemmer, ____; Board Vice President, David Upchurch ____
Board Secretary, Jennifer Butler, ____; Karin Lease, _____.

4. PUBLIC COMMENT

Members of the public are invited to address the Board on those items which fall under the authority of the Board. The Public Comment section is intended to provide an opportunity for members of the public to address the Board on items that are not on the Agenda. For items that are on the Agenda, speakers are encouraged to provide comments at the time the item is taken up by the Board. For those wishing to address the Board on any Agenda or non-agendized item, please complete a Speaker Card located at the entrance to the and submit it to the Board President. Please be sure to indicate the Agenda Item # you wish to address or the topic of your public comment. Comments will be limited to three minutes per speaker. Speakers should understand that except in very limited situations, State law precludes the Board from taking action on or engaging in extended deliberations concerning items of business which are not on the Agenda. GOVERNMENT CODE 54954.2. (2) No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

5. CONSENT CALENDAR

All items listed on the consent calendar are considered to be routine and non-controversial by staff. However, if discussion is required, the item(s) will be removed from the consent agenda and will be discussed after the consent agenda is approved.

- A. Confirm Expenditures and Revenue (Transactions) List for June 2021
- B. Review and confirm June 2021 Operations and Construction Financial Summaries
- C. Review and approval of Regular Meeting Minutes from June 21, 2021
- D. Review and Approval of the Special Standing Committee Meeting minutes from June 22, 2021

Motion to approve the items on the consent calendar.

Board President, Dave Clemmer, ____; Board Vice President, David Upchurch ____
Board Secretary, Jennifer Butler, ____; Karin Lease, _____.

6. ACTION ITEMS

- A. Appointment of a new Board director.

Consideration of appointing a district director to fill a board vacancy to serve the remainder of Matt Johnson’s term of service, through December 1, 2024.

Motion to appoint a new director.

Board President, Dave Clemmer, ____; Board Vice President, David Upchurch____
Board Secretary, Jennifer Butler, ____; Karin Lease, _____.

- B. Administer Oath of Office for New Director

7. DISCUSSION ITEMS

- A. Report on floating grid solar panels. Presentation by Brian Hines of North Coast Solar
- B. Report on operator recruitment results
- C. Report on General Manager RFP
- D. Report on special meeting with Forestville Water District for use of the Intertie
- E. Report on article by Bob Rawson in the Sonoma Gazette

8. GENERAL MANAGER’S REPORT TO THE BOARD

- A. Treatment Plant Operations Update
 - Operations report
 - Overtime report
- B. Construction Update
 - Meetings, Correspondence & Outreach

9. SUGGESTED ITEMS FOR FUTURE AGENDA

- A. Pending items/old business
- B. Future items/new business

CLOSED SESSION

10. CONFERENCE WITH LEGAL COUNSEL: EXISTING LITIGATION

(Pursuant to paragraph (1) of subdivision (d) of Section 54956.9)

Name of case: Graton Community Services v. Lescure Engineers

11. CONFERENCE WITH LEGAL COUNSEL: EXISTING LITIGATION

(Pursuant to paragraph (1) of subdivision (d) of Section 54956.9)

Name of case: Neighbors for a Clean Graton v. Graton Community Services and Does 1-20

OPEN SESSION

12. REPORT OUT OF CLOSED SESSION

A. District Counsel comments

ADJOURNMENT _____

Expenditure Transactions

Criteria: Post On = 6/1/2021..6/30/2021; Fund = 77101,77103; Transaction Type = Actual; Accounting Period = 1..12

Posted Date	Journal Date	Journal ID	Fund	Department	Account	TCA	Amount	Journal Header Description	Line Description
Fund Code 77101 -- Graton CSD - Sanitation									
Account Type 00005 -- All Expense/Expenditure Accts									
Character 50000 -- Salaries and Employee Benefits									
Category 50700 -- Local Bd Salaries and Wages									
Account 50701 -- Perm Position - Local Bds									
6/14/2021	6/9/2021	AP00239853	77101	62030100	50701	GCSD100	5,416.21	Graton Community Services District	GCSD Payroll PPE 5/31/21
Total Perm Position - Local Bds							<u>5,416.21</u>		
Account 50703 -- Overtime - Local Bds									
6/14/2021	6/9/2021	AP00239853	77101	62030100	50703	GCSD100	305.03	Graton Community Services District	GCSD Payroll PPE 5/31/21
Total Overtime - Local Bds							<u>305.03</u>		
Account 50706 -- Vacation Pay - Local Bds									
6/14/2021	6/9/2021	AP00239853	77101	62030100	50706	GCSD100	447.40	Graton Community Services District	GCSD Payroll PPE 5/31/21
Total Vacation Pay - Local Bds							<u>447.40</u>		
Account 50707 -- Standby Pay - Local Bds									
6/14/2021	6/9/2021	AP00239853	77101	62030100	50707	GCSD100	1,358.42	Graton Community Services District	GCSD Payroll PPE 5/31/21
Total Standby Pay - Local Bds							<u>1,358.42</u>		
Account 50710 -- Sick Pay - Local Boards									
6/14/2021	6/9/2021	AP00239853	77101	62030100	50710	GCSD100	786.98	Graton Community Services District	GCSD Payroll PPE 5/31/21
Total Sick Pay - Local Boards							<u>786.98</u>		
Account 50711 -- Holiday Pay - Local Boards									
6/14/2021	6/9/2021	AP00239853	77101	62030100	50711	GCSD100	854.10	Graton Community Services District	GCSD Payroll PPE 5/31/21
Total Holiday Pay - Local Boards							<u>854.10</u>		
Total Local Bd Salaries and Wages							<u>9,168.14</u>		
Category 50750 -- Local Boards - Retirement									
Account 50753 -- FICA Retirement - Local Bds									
6/14/2021	6/9/2021	AP00239853	77101	62030100	50753	GCSD100	568.42	Graton Community Services District	GCSD Payroll PPE 5/31/21
Total FICA Retirement - Local Bds							<u>568.42</u>		
Account 50755 -- PERS - Local Bds									
6/14/2021	6/9/2021	AP00239853	77101	62030100	50755	GCSD100	580.26	Graton Community Services District	GCSD Payroll PPE 5/31/21
Total PERS - Local Bds							<u>580.26</u>		
Account 50756 -- Medicare - Local Bds									
6/14/2021	6/9/2021	AP00239853	77101	62030100	50756	GCSD100	132.93	Graton Community Services District	GCSD Payroll PPE 5/31/21
Total Medicare - Local Bds							<u>132.93</u>		
Total Local Boards - Retirement							<u>1,281.61</u>		
Total Salaries and Employee Benefits							<u>10,449.75</u>		
Character 51000 -- Services and Supplies									
Category 51200 -- Professional & Specialized									
Account 51207 -- Client Accounting Services									
6/7/2021	6/7/2021	0000239018	77101	62030100	51207	GCSD100	310.97	Client Acct Srvcs PPE 5-3-21	Client Acct Srvcs PPE 5-3-21
6/9/2021	6/9/2021	0000239297	77101	62030100	51207	GCSD100	176.99	Client Acct Srvcs PPE 5-17-21	Client Acct Srvcs PPE 5-17-21
6/15/2021	6/14/2021	0000239866	77101	62030100	51207	GCSD100	255.97	Client Acct Srvcs PPE 5-31-21	Client Acct Srvcs PPE 5-31-21
6/25/2021	6/25/2021	0000241123	77101	62030100	51207	GCSD100	1,315.82	Client Acct Srvcs PPE 6-14-21	Client Acct Srvcs PPE 6-14-21
Total Client Accounting Services							<u>2,059.75</u>		
Account 51212 -- Outside Counsel - Legal Advice									

6/9/2021	6/4/2021	AP00239367	77101	62030100	51212	GCSD100	1,410.00	EDWARD LOUIS KREISBERG	Labor & Employ Legal Svcs May
6/21/2021	6/17/2021	AP00240542	77101	62030100	51212	GCSD100	947.65	MEYERS NAVE A PROFESSIONAL CORP	General Advice 2021050024
Total Outside Counsel - Legal Advice							<u>2,357.65</u>		
Account 51226 -- Consulting Services									
6/16/2021	6/11/2021	AP00240144	77101	62030100	51226	GCSD100	1,558.00	LINDA MARTINEZ	Bookkeeping Svc 5/1/21-5/31/21
6/16/2021	6/11/2021	AP00240144	77101	62030100	51226	GCSD100	1,520.00	LINDA MARTINEZ	Bookkeeping Svc 4/6/21-4/30/21
Total Consulting Services							<u>3,078.00</u>		
Account 51231 -- Testing/Analysis									
6/9/2021	6/4/2021	AP00239367	77101	62030100	51231	GCSD300	1,495.80	Brelje & Race Laboratories Inc	Samples Submitted in May
Total Testing/Analysis							<u>1,495.80</u>		
Account 51237 -- Process Service									
6/14/2021	6/9/2021	AP00239853	77101	62030100	51237	GCSD100	253.04	Graton Community Services District	GCSD Payroll PPE 5/31/21
Total Process Service							<u>253.04</u>		
Total Professional & Specialized							<u>9,244.24</u>		
Category 52190 -- Utilities Expense									
Account 52191 -- Utilities Expense									
6/9/2021	6/4/2021	AP00239367	77101	62030100	52191	GCSD100	17.70	PACIFIC GAS & ELECTRIC	Graton Gas Svcs April
6/9/2021	6/4/2021	AP00239367	77101	62030100	52191	GCSD200	15.93	PACIFIC GAS & ELECTRIC	Graton Gas Svcs April
6/9/2021	6/4/2021	AP00239367	77101	62030100	52191	GCSD200	375.12	PACIFIC GAS & ELECTRIC	Graton Gas Svcs April
6/9/2021	6/4/2021	AP00239367	77101	62030100	52191	GCSD300	5,290.28	PACIFIC GAS & ELECTRIC	Graton Gas Svcs April
6/9/2021	6/4/2021	AP00239367	77101	62030100	52191	GCSD400	1,208.14	PACIFIC GAS & ELECTRIC	Graton Gas Svcs April
6/16/2021	6/11/2021	AP00240144	77101	62030100	52191	GCSD300	1,209.68	PACIFIC GAS & ELECTRIC	GEG/GNR 1 gas svc Ross Ln A
6/16/2021	6/11/2021	AP00240144	77101	62030100	52191	GCSD100	19.68	PACIFIC GAS & ELECTRIC	4780 Ross Rd - Elec gen & deli
6/16/2021	6/11/2021	AP00240144	77101	62030100	52191	GCSD200	327.81	PACIFIC GAS & ELECTRIC	Ross Rd Graton Lift #1
6/16/2021	6/11/2021	AP00240144	77101	62030100	52191	GCSD200	14.30	PACIFIC GAS & ELECTRIC	3280 Ross Rd - Graton Lift #2
6/16/2021	6/11/2021	AP00240144	77101	62030100	52191	GCSD300	3,837.61	PACIFIC GAS & ELECTRIC	250 Ross Ln/Graton Elec gen
6/16/2021	6/11/2021	AP00240144	77101	62030100	52191	GCSD400	265.80	PACIFIC GAS & ELECTRIC	250 Ross Ln Trans Pump
6/21/2021	6/17/2021	AP00240542	77101	62030100	52191	GCSD100	241.22	PACIFIC GAS & ELECTRIC	Decom & Public Purpose Pgm Chg
Total Utilities Expense							<u>12,823.27</u>		
Total Utilities Expense							<u>12,823.27</u>		
Total Services and Supplies							<u>22,067.51</u>		
Total All Expense/Expenditure Accts							<u>32,517.26</u>		
Total Graton CSD - Sanitation							<u>32,517.26</u>		

Fund Code 77103 -- Graton CSD - Sanitation Const.

Account Type 00001 -- All Asset Accounts

Character 19000 -- Capital Assets

Category 19800 -- Proprietary Capital Purchases

Account 19831 -- Acq-CIP-Bldg & Impr

6/21/2021	6/17/2021	AP00240542	77103	62030300	19831	GCSD504	111.49	MEYERS NAVE A PROFESSIONAL CORF	Waste Water Plant	2021050025
6/30/2021	6/30/2021	0000241452	77103	62030300	19831	GCSD501	5,059.18	Graton CSD Correct V100037 Acc	Corr V100037 Acct to Capital	

Total Acq-CIP-Bldg & Impr 5,170.67

Total Proprietary Capital Purchases 5,170.67

Total Capital Assets 5,170.67

Total All Asset Accounts 5,170.67

Account Type 00005 -- All Expense/Expenditure Accts

Character 51000 -- Services and Supplies

Category 51200 -- Professional & Specialized

Account 51212 -- Outside Counsel - Legal Advice

6/21/2021	6/17/2021	AP00240542	77103	62030300	51212	GCSD501	5,059.18	MEYERS NAVE A PROFESSIONAL CORF	Occidental WW Plant	2021050026
6/30/2021	6/30/2021	0000241452	77103	62030300	51212	GCSD501	(5,059.18)	Graton CSD Correct V100037 Acc	Corr V100037 Acct to Capital	

Total Outside Counsel - Legal Advice -

Total Professional & Specialized -

Total Services and Supplies -

Total All Expense/Expenditure Accts -

Total Graton CSD - Sanitation Const. 5,170.67

Total 37,687.93

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**Graton Community Services District
Summary Report
6-30-2021**

OPERATIONS					Preliminary	Year to Date	Actuals with Estimates	Budget
	July-Sept	Oct-Dec	Jan-May	June				
Beginning Cash Balance:	614,355	343,785	652,372	774,050				
Revenues								
Property Taxes	(32,299)	534,796	439,982	-	942,479	942,479	1,031,891	
Sewer Fees	2,598	7,373	17,161	-	27,131	27,131	29,000	
Disaster Reimbursement / Grants	-	-	-	-	-	-	-	
Sewer Permits	-	-	-	-	-	-	-	
Other Miscellaneous	(3,549)	1,427	1,578	-	(544)	(544)	16,500	
Total Revenue	(33,251)	543,597	458,721	-	969,066	969,066	1,077,391	
Expenses								
Salaries & Employee Benefits	42,820	85,230	112,916	10,450	240,966	251,416	352,200	
Utilities	22,903	26,103	36,421	12,823	85,427	98,250	120,000	
Legal Services	-	-	-	-	-	-	-	
Contract Services	8,978	38,791	8,455	-	56,224	56,224	102,000	
Testing (Brelje & Race)	2,572	2,528	10,012	1,496	15,113	16,608	20,000	
Chemicals	9,628	-	21,654	-	31,282	31,282	50,000	
Accounting Services	-	7,500	-	-	7,500	7,500	12,600	
Consulting Services	3,116	5,026	7,595	3,078	15,737	18,815	35,000	
Depreciation	-	-	-	-	-	-	475,000	
Equipment	-	-	-	-	-	-	(7,000)	
Transfers Out (To Construction) - Debt Srvc	103,450	-	103,450	-	206,900	206,900	506,900	
Other Miscellaneous	60,361	69,832	36,540	4,670	166,733	171,403	220,850	
Total Expenses	253,827	235,010	337,043	32,517	825,880	858,397	1,887,550	
Other Cash Inflows/Outflows:								
- SRF Loan Proceeds	-	-	-	-				
- Audit Adjustment - PY SRF Loan proceeds	-	-	-	-				
Cash Adjustments (Accruals):	16,508	-	-	(23,656.96)				
Ending Cash Balance - Operations:	343,785	652,372	774,050	717,875				

CONSTRUCTION					Preliminary	Year to Date	Actuals with Estimates	Budget
	July-Sept	Oct-Dec	Jan-May	June				
Beginning Cash Balance:	86,415	70,381	136,687	31,520				
Revenues								
Connection Fees	18,634	66,253	2,070	-	86,957	86,957	167,716	
State Grant Revenue (adjusted to Revenue)	-	-	-	-	-	-	-	
Transfers In (From Operations) - Debt Service	103,450	-	103,450	-	206,900	206,900	506,900	
Other Miscellaneous	(499)	210	394	-	104	104	(500)	

Total Revenue	121,584	66,463	105,914	-	293,961	293,961	674,116
Expenses							
Capital Asset Expenses	12,231	157	107,630	5,171	12,388	137,577	325,000
Interest Expense - Municipal Finance	25,315	-	46,620	-	25,315	97,250	94,585
Disposed Capital Asset	-	-	-	-	-	-	-
Total Expenses	37,546	157	154,250	5,171	37,703	234,826	419,585

Other Cash Inflows / Outflows:

- SRF Loan Proceeds	-	-	-	-			
- Principal Payments - Municipal Finance	(55,485)	-	(56,831)	-			
- Audit Adjustment - PY SRF Loan proceeds	-	-	-	-			
Cash Adjustments (Accruals):	(44,586.79)	-	-	-			
Ending Cash Balance - Construction:	70,381	136,687	31,520	26,350			

Capital Project Summary	Proj Balance	Year to Date	Project Total
Project Title	7/1/2020	Expenses	Life to Date
- Receiving Station (GCSD501)	117,287.08	54,813	172,101
- Plant Improvements (GCSD504)	10,057,967	67,346	10,125,313
- Groundwater Mointoring Wells (GCSD505)	-	1,868	1,868
- Totals	10,175,254	124,027	10,299,281

Graton Community Services District - Debt Summary

Municipal Finance Corporation

- Interest Rate: 4.85%
- Maturity Date: 4/5/2033
- Outstanding Balance 6/30/20: **\$1,977,945.85**

Payments:	Jul - Sep	Oct - Dec	Jan - Mar	Apr - Jun	Totals	Principal Balance
						YE
- Principal	55,485	-	56,831	-	112,316	1,865,630
- Interest	47,965	-	46,620	-	94,585	
Total MFC Payments	103,450	-	103,450	-	206,901	

Revenue and Expenditure Balances YTD

Criteria: As Of = 6/30/2021 (100% of Year Elapsed); Fund = 77101,77103; Accounting Period = 1..12; Group = Report,Fund9,Account2,Account3,Account4,Account5

Account	Title	Original Budget	Adjusted Budget	Month-To-Date Actual	Quarter-To-Date Actual	Year-To-Date Actual	Year-To-Date Pre-Encumb.	Year-To-Date Encumbrances	Year-To-Date Remaining Balance
Fund Code 77101 -- Graton CSD - Sanitation									
Account Type 00001 -- All Asset Accounts									
Character 19000 -- Capital Assets									
Category 19800 -- Proprietary Capital Purchases									
19820	Acq-Machinery and Equipment	4,000.00	(7,000.00)	-	-	-	-	-	(7,000.00)
Total Proprietary Capital Purchases		4,000.00	(7,000.00)	-	-	-	-	-	(7,000.00)
Total Capital Assets		4,000.00	(7,000.00)	-	-	-	-	-	(7,000.00)
Total All Asset Accounts		4,000.00	(7,000.00)	-	-	-	-	-	(7,000.00)
Account Type 00004 -- All Revenues									
40002	Prop Tax - CY,Secured	-	-	-	-	0.23	-	-	(0.23)
40003	Direct Charges - CY	995,000.00	1,005,391.00	19,207.20	455,324.03	979,935.63	-	-	25,455.37
40050	Property Tax Accrual	5,000.00	6,000.00	-	-	(23,861.31)	-	-	29,861.31
40101	Prop Taxes - CY, Unsecured	-	-	-	-	33.93	-	-	(33.93)
40111	Supplemental Prop Taxes - CY	-	-	-	-	47.97	-	-	(47.97)
40202	Direct Charges - Prior Year	20,000.00	20,000.00	-	3,865.02	5,529.90	-	-	14,470.10
40999	Penalties and Costs on Taxes	500.00	500.00	-	-	-	-	-	500.00
44002	Interest on Pooled Cash	5,000.00	12,500.00	-	926.88	3,005.13	-	-	9,494.87
44050	Unrealized Gains and Losses	5,000.00	6,000.00	-	-	(3,549.08)	-	-	9,549.08
45221	Sewer/Water Usage Fees	15,000.00	29,000.00	-	17,003.09	27,131.48	-	-	1,868.52
46027	Insurance Claims Reimbursement	-	(1,000.00)	-	-	-	-	-	(1,000.00)
46040	Miscellaneous Revenue	-	(1,000.00)	-	-	-	-	-	(1,000.00)
Total All Revenues		1,045,500.00	1,077,391.00	19,207.20	477,119.02	988,273.88	-	-	89,117.12
Account Type 00005 -- All Expense/Expenditure Accts									
50701	Perm Position - Local Bds	340,000.00	322,200.00	5,416.21	32,326.82	135,491.14	-	-	186,708.86
50703	Overtime - Local Bds	-	-	305.03	1,702.10	6,440.96	-	-	(6,440.96)
50706	Vacation Pay - Local Bds	-	-	447.40	805.32	10,488.68	-	-	(10,488.68)
50707	Standby Pay - Local Bds	-	-	1,358.42	6,552.15	28,551.30	-	-	(28,551.30)
50710	Sick Pay - Local Boards	-	-	786.98	2,809.27	8,437.21	-	-	(8,437.21)
50711	Holiday Pay - Local Boards	-	-	854.10	1,708.20	10,655.90	-	-	(10,655.90)
50753	FICA Retirement - Local Bds	-	-	568.42	2,846.05	12,404.04	-	-	(12,404.04)
50755	PERS - Local Bds	30,000.00	30,000.00	580.26	2,911.06	12,763.46	-	-	17,236.54
50756	Medicare - Local Bds	-	-	132.93	665.61	2,900.95	-	-	(2,900.95)
50757	HSA Reimbursement - Local Bds	-	-	-	-	782.49	-	-	(782.49)
50801	Health Ins - Local Bds	-	-	-	3,054.64	18,449.68	-	-	(18,449.68)
50803	Dental - Local Bds	-	-	-	429.20	2,901.13	-	-	(2,901.13)
50805	Vision - Local Bds	-	-	-	41.20	280.60	-	-	(280.60)
50806	Unemployment - Local Bds	-	-	-	-	868.00	-	-	(868.00)
51021	Communication Expense	8,500.00	5,150.00	-	758.32	6,992.89	-	-	(1,842.89)
51031	Waste Disposal Services	3,500.00	3,700.00	-	-	927.64	-	-	2,772.36
51042	Insurance - Premiums	37,000.00	49,000.00	-	-	37,963.24	-	-	11,036.76
51061	Maintenance - Equipment	25,000.00	25,000.00	-	4,307.85	27,834.38	-	-	(2,834.38)
51071	Maintenance - Bldg & Improve	8,000.00	13,300.00	-	-	4,099.30	-	-	9,200.70
51206	Accounting/Auditing Services	12,600.00	12,600.00	-	-	7,500.00	-	-	5,100.00
51207	Client Accounting Services	34,000.00	34,000.00	2,059.75	5,700.93	30,810.61	-	-	3,189.39
51212	Outside Counsel - Legal Advice	18,000.00	26,000.00	2,357.65	4,251.41	18,100.83	-	-	7,899.17
51225	Training Services	1,500.00	(1,000.00)	-	-	-	-	-	(1,000.00)
51226	Consulting Services	35,000.00	35,000.00	3,078.00	5,966.00	18,814.68	-	-	16,185.32
51231	Testing/Analysis	20,000.00	20,000.00	1,495.80	4,466.20	16,608.33	-	-	3,391.67
51237	Process Service	2,800.00	3,600.00	253.04	991.60	3,260.44	-	-	339.56
51244	Permits/License/Fees	9,000.00	8,000.00	-	2,332.00	14,058.75	-	-	(6,058.75)
51301	Publications and Legal Notices	600.00	1,200.00	-	420.00	1,408.00	-	-	(208.00)
51401	Rents and Leases - Equipment	2,000.00	4,500.00	-	-	153.00	-	-	4,347.00

51402	Rents and Leases - Heavy Eq	-	1,200.00	-	-	-	-	1,200.00
51421	Rents and Leases - Bldg/Land	1,200.00	-	-	-	-	-	-
51601	Training/Conference Expenses	1,500.00	2,000.00	-	-	225.39	-	1,774.61
51602	Business Travel/Mileage	2,500.00	1,000.00	-	-	-	-	1,000.00
51801	Other Services	8,900.00	9,300.00	-	-	8,937.96	-	362.04
51803	Other Contract Services	96,000.00	102,000.00	-	85.00	56,223.67	-	45,776.33
51902	Telecommunication Usage	-	-	-	540.22	540.22	-	(540.22)
51916	County Services Chgs	7,500.00	7,500.00	-	-	-	-	7,500.00
51934	ERP System Charges	-	-	-	-	454.80	-	(454.80)
51935	Unclaimable ERP System Charges	-	-	-	-	10.62	-	(10.62)
52021	Clothing, Uniforms, Personal	1,500.00	1,500.00	-	-	422.67	-	1,077.33
52041	Household Supplies Expense	-	-	-	-	138.28	-	(138.28)
52042	Janitorial Supplies	500.00	500.00	-	-	116.64	-	383.36
52043	Safety Supplies/Equipment	-	-	-	-	85.74	-	(85.74)
52061	Fuel/Gas/Oil	3,000.00	3,000.00	-	264.00	1,350.54	-	1,649.46
52062	Tires/Lubes	-	-	-	-	46.55	-	(46.55)
52063	Vehicle Parts	-	2,400.00	-	117.20	3,308.02	-	(908.02)
52071	Materials and Supplies Expense	-	-	-	26.19	26.19	-	(26.19)
52072	Chemicals	60,000.00	50,000.00	-	4,157.39	31,282.02	-	18,717.98
52081	Medical/Laboratory Supplies	500.00	500.00	-	-	605.37	-	(105.37)
52091	Memberships/Certifications	5,000.00	5,000.00	-	-	3,861.00	-	1,139.00
52101	Other Supplies	1,500.00	1,500.00	-	41.25	686.87	-	813.13
52111	Office Supplies	2,000.00	500.00	-	195.57	1,122.91	-	(622.91)
52114	Freight/Postage	-	-	-	114.45	129.60	-	(129.60)
52117	Mail and Postage Supplies	-	-	-	102.10	102.10	-	(102.10)
52141	Minor Equipment/Small Tools	3,000.00	2,000.00	-	91.14	1,479.20	-	520.80
52142	Computer Equipment/Accessories	-	5,000.00	-	-	-	-	5,000.00
52162	Special Department Expense	-	-	-	1,992.00	1,992.00	-	(1,992.00)
52181	Business Meals/Supplies	750.00	500.00	-	151.31	151.31	-	348.69
52191	Utilities Expense	105,000.00	120,000.00	12,823.27	16,107.01	98,250.08	-	21,749.92
53402	Depreciation Expense	475,000.00	475,000.00	-	-	-	-	475,000.00
54333	Computer Equipment	5,000.00	5,000.00	-	-	-	-	5,000.00
57011	Transfers Out - within a Fund	356,900.00	506,900.00	-	-	206,900.00	-	300,000.00
Total All Expense/Expenditure Accts		1,724,750.00	1,894,550.00	32,517.26	109,030.76	858,397.38	-	1,036,152.62
Total Graton CSD - Sanitation		683,250.00	810,159.00	13,310.06	(368,088.26)	(129,876.50)	-	940,035.50
Fund Code 77103 -- Graton CSD - Sanitation Const.								
Account Type 00001 -- All Asset Accounts								
19831	Acq-CIP-Bldg & Impr	215,000.00	325,000.00	5,170.67	92,540.49	125,188.74	-	199,811.26
19832	Acq-CIP-Infrastructure	175,000.00	350,000.00	-	-	-	-	350,000.00
Total All Asset Accounts		390,000.00	675,000.00	5,170.67	92,540.49	125,188.74	-	549,811.26
Account Type 00004 -- All Revenues								
44002	Interest on Pooled Cash	-	(500.00)	-	222.06	603.32	-	(1,103.32)
44050	Unrealized Gains and Losses	-	-	-	-	(499.26)	-	499.26
46024	Connection Fees	186,350.00	167,716.00	-	-	86,956.80	-	80,759.20
47101	Transfers In - within a Fund	356,900.00	506,900.00	-	-	206,900.00	-	300,000.00
Total All Revenues		543,250.00	674,116.00	-	222.06	293,960.86	-	380,155.14
Account Type 00005 -- All Expense/Expenditure Accts								
53103	Interest on LT Debt	104,850.00	94,585.00	-	-	71,934.63	-	22,650.37
59004	Administrative Control Account	102,051.00	102,051.00	-	-	112,315.74	-	(10,264.74)
59005	Admin Control Acct Clearing	(102,051.00)	(102,051.00)	-	-	(112,315.74)	-	10,264.74
Total All Expense/Expenditure Accts		104,850.00	94,585.00	-	-	71,934.63	-	22,650.37
Total Graton CSD - Sanitation Const.		(48,400.00)	95,469.00	5,170.67	92,318.43	(96,837.49)	-	192,306.49
Total		634,850.00	905,628.00	18,480.73	(275,769.83)	(226,713.99)	-	1,132,341.99



REGULAR MEETING MINUTES
Graton Community Services District (GCSD)
Meeting of the GCSD Board of Directors
Monday, June 21, 2021 at 6:00 PM

Various Locations – Teleconference Meeting Pursuant to Executive Order N-29-20

1. CALL TO ORDER 6:04 PM

2. ROLL CALL - Determination of a Quorum

Board President, Dave Clemmer, H; Board Vice President, V; Karin Lease, H; David Upchurch, H; Board Secretary, Jennifer Butler H.

3. APPROVE ORDER OF THE AGENDA

Dave Upchurch Motioned to approve the order of the agenda and Jennifer Butler seconded.

Board President, Dave Clemmer, Y; Board Vice President, V; Karin Lease, A; David Upchurch, Y; Board Secretary, Jennifer Butler, Y.

4. PUBLIC COMMENT

Members of the public are invited to address the Board on those items which fall under the authority of the Board. For those wishing to address the Board on any Agenda or non-agendized item, please complete a Speaker Card located at the entrance to the and submit it to the Board President. Please be sure to indicate the Agenda Item # you wish to address or the topic of your public comment. Comments will be limited to three minutes per speaker. Speakers should understand that except in very limited situations, State law precludes the Board from taking action on or engaging in extended deliberations concerning items of business which are not on the Agenda. GOVERNMENT CODE 54954.2. (2) No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

DISABLED ACCOMMODATION: If you have a disability which requires an accommodation, an alternative format or requires another person to assist you while attending this meeting, please contact staff at the Graton Community Services District office at (707) 823-1542 as soon as possible (no later than 10 days before the scheduled meeting) to ensure that arrangements for accommodation may be provided.

5. CONSENT CALENDAR

- A. Confirm Expenditures and Revenue (Transactions) List for May 2021
- B. Review May 2021 Operations & Construction Financial Summaries
- C. Review and approval of Regular Meeting Minutes from May 17, 2021
- D. Review and approval of Special Meeting Minutes from June 1, 2021

Dave Upchurch Motioned to approve the items on the consent calendar and Karin Lease seconded.

Board President, Dave Clemmer, Y; Board Vice President, V; Karin Lease, Y; David Upchurch, Y; Board Secretary Jennifer Butler Y.

6. ACTION ITEMS

- A. Resolution 210621A Review and approval of Revised Board Policy Document

Dave Upchurch Motioned to approve the revised policies and Karin Lease seconded

Board President, Dave Clemmer, Y; Board Vice President, V; Karin Lease, A; David Upchurch, Y; Board Secretary Jennifer Butler Y.

- B. Resolution 210621B to approve the First Amendment to the Consulting Services Agreement with Meyers Nave for legal services

Dave Upchurch Motioned to approve Resolution 210621B and Jennifer Butler seconded. The First Amendment will be effective July 1, 2021.

Board President, Dave Clemmer, Y; Board Vice President, V; Karin Lease, A; David Upchurch, Y; Board Secretary Jennifer Butler Y.

- C. Election of Board Vice President

Nominations of Board Vice President; Close of Nominations; Election of Vice President

David Clemmer and Karin Lease nominated David Upchurch for Vice President.

Karin Lease Motioned to approve David Upchurch as Vice President and Jennifer Butler seconded. David Upchurch has been elected Vice President.

Board President, Dave Clemmer, Y; Board Vice President V Karin Lease, Y; David Upchurch, Y; Board Secretary, Jennifer Butler Y

D. Juneteenth Holiday Discussion

The Board discussed Juneteenth Holiday and whether or not they would like to add it to the holidays for the employees.

After much discussion by the Board, Karin Lease Motioned to add the Juneteenth Holiday as an extra holiday without change to any of the current holidays. Since the motion was not seconded, the motion died.

Jennifer Butler Motioned to approve the Juneteenth holiday in place of Lincoln's Birthday and David Upchurch seconded.

Board President, Dave Clemmer, Y; Board Vice President V Karin Lease, N; David Upchurch, Y; Board Secretary, Jennifer Butler Y

7. DISCUSSION ITEMS

A. Update on venture with Forestville Water District for recycled water deliveries

Dave Clemmer and David Upchurch are having a meeting with Forestville to discuss the intertie. They discussed possible options for selling the recycled water. They will advise the Board at their next meeting what was discussed and the possible options and plan.

B. Proposed staffing plan until we hire another operator

Jose advised the Board we currently have a contract with Forestville to share one of their employees while we have an employee shortage. We will be charged \$59.36 per hour to utilize one of their employees. If help is needed by their lead operator the cost will be \$72.19 per hour. Forestville advised they are able to share one of their employees for a short term.

C. Advertisement for Board vacancies

Jose mentioned to the Board that he had notified the Registrar of Voters today and he will send the Notice of Vacancy to individuals that previously showed interest. He said we will also be posting the vacancy on our website.

8. GENERAL MANAGER'S REPORT TO THE BOARD

A. Treatment Plant Operations Update

- Operations Report
- Overtime report

The Overtime and Operations reports were reviewed and discussed. Questions were asked and answers were provided.

B. Construction Update

- Report on Post Meeting Action Items

Nothing to report at this time.

- Meetings, Correspondence & Outreach

It was mentioned that Linda Hopkins is holding a town meeting on June 29th to discuss the Occidental Wastewater project.

9. **SUGGESTED ITEMS FOR FUTURE AGENDA**

A. Pending items/old business

None

B. Future items/new business

Dave Upchurch mentioned that several tons of scrap metal had been removed from an area at the plant. He suggested a possible “clean-up day” to have people come to the plant and help clean up the area.

Entered Closed Session at 7:58 p.m.

CLOSED SESSION

10. CONFERENCE WITH LEGAL COUNSEL: EXISTING LITIGATION

(Pursuant to paragraph (1) of subdivision (d) of Section 54956.9)
Name of case: Graton Community Services v. Lescure Engineers

Direction giving/ No action taken

9. REPORT OUT OF CLOSED SESSION 8:34 p.m.

Karin Lease Motioned that we adjourn the meeting Jennifer Butler seconded.

ADJOURNMENT 8:35 PM

Minutes Approved

Date

MINUTES
Special Public Meeting
Of the
Forestville Water District
Graton Community Services District
Sub-Committee

Date: **Tues, June 22, 2021**
Location: **Video Conference via Zoom**

Time: **4:30 P.M.**

AGENDA

- I. **CALL TO ORDER:** @ 4:46 p.m.
- II. **ROLL CALL:** Tony Lopes (FWD GM), Jose Ortiz (Graton GM), Dave Clemmer (Graton Pres.), David Upchurch (Graton Vice Pres.), Matt McDermott (FWD Chair), Rob Akins (FWD Vice Chair), Claire Lai (Graton Legal Counsel), and Martin Hirsch (FWD Legal Counsel) were present.
- III. **APPROVAL OF AGENDA:** MOTION was made by Director Clemmer, seconded by Director Akins and passed 4-0-0 to approve the Agenda as presented.
- IV. **STATEMENTS OF ABSTENTION:** None
- V. **PUBLIC COMMENT:** None
- VI. **DISCUSSION ITEMS:**
 - A. **RECYCLED WASTE WATER AND THE INTERTIE**
 - Goal: Find the best most efficient way for both districts to use the intertie pipeline. This would benefit FWD in attempting to eliminate discharge to Jones Creek. It would create a revenue stream for GCSD to sell their recycle water to FWD customers. FWD will attempt to obtain an approval from SWRCB to install a recycled water fill station to address current drought crisis by replacing portable customers with recycled water.
 - FWD would handle the customer billing for services and reimburse GCSD for the Recycled water their facility provided. GCSD can currently provide 42-45 acre-feet of water per year. If GCSD starts receiving Occidental Wastewater; 50 acre-feet per year could be provided for agriculture during the irrigation season (summer).
 - GCSD could also provide recycled water storage during the discharge season (winter) for FWD and that water could be used in the spring for agriculture frost protection.
 - FWD will work on the first draft of the FWD/GCSD Recycled Water Transfer agreement to submit to both District's legal counsel for review.
 - B. **RECYCLE WATER AGREEMENT**
 - GM Lopes reviewed Iron Horse's recycle water agreement with the sub-committee highlighting page 2 of paragraph 3. At the time Sonoma County Water Agency (using recycled water from FWD & GCSD facilities) drafted service agreement with Iron Horse to resolve the overabundance of recycled water that had no means of disposal.
 - Per the agreement during irrigation season FWD & GCSD are not obligated to provide water to Iron Horse only obligated during discharge season.
 - GM Lopes will advise Iron Horse that no recycle water beyond the 20 acre feet minimum would be provided to Iron Horse, due to FWD/GCSD not having any need of disposal during the irrigation season.

C. MUTUAL AID AGREEMENT

- FWD Legal Counsel reviewed and made a few adjustments. Dave Clemmer reviewed and signed off so next step is for Matt McDermott to sign.
- Jose Ortiz has posted the operator job opening on all the sites similar to FWD. If the right candidate comes & is only T1 GSCD is willing to train and assist with the person to obtain their T2.

D. DISCUSS ITEMS FOR CONSIDERATION AT THE NEXT TIME

- Possibly another Special Meeting in July when more information on Iron Horse is obtained and after feedback from Mike Thompson along with progress of permits, etc. for the intertie for the recycle water transfer.

E. SET TIME AND DATE FOR NEXT MEETING

- Regular meeting still set for September 24, 2021.

VII. ADJOURNMENT:

- **MOTION** was made by Dave Clemmer, seconded by David Upchurch and passed 3-0-1 to adjourn at 6:53 p.m.



Solar Electric Investment Proposal

for

Graton Community Services District

Site Location: 250 Ross Lane Graton, CA 95444

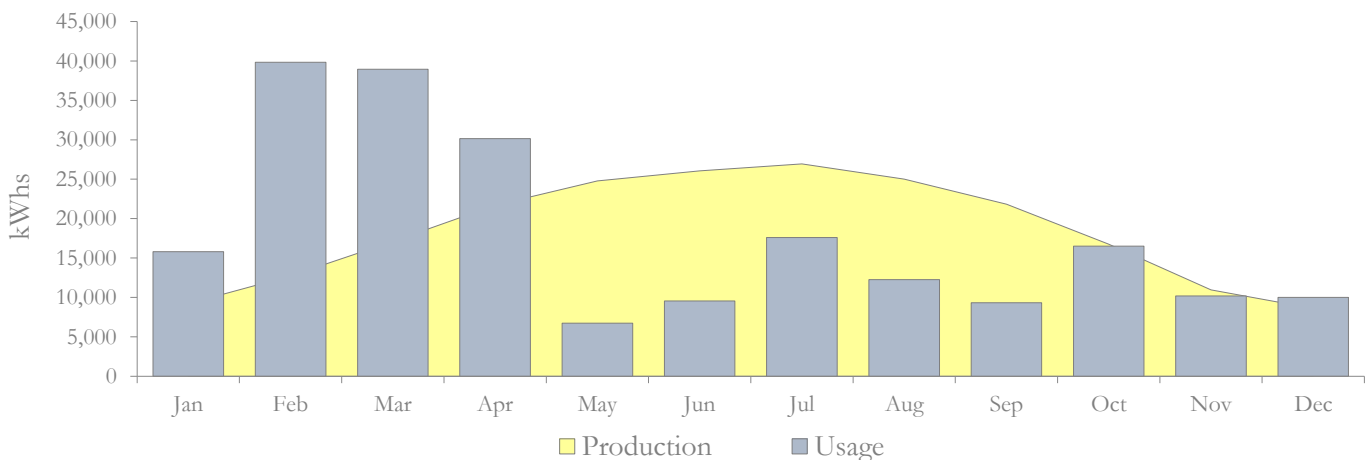
Date : 3/23/2021

This PROPOSAL SUMMARY is based on the site location, estimated electric usage and PV system characteristics. Our goal is to help you achieve the best solar investment in terms of system cost, production, and product quality and reliability. This proposal is valid for 14 days from the date of analysis.

PROPOSED SOLAR PV SYSTEM

System Size STC Rating:	151 kW STC DC
Site's Average Sun Hours:	5.2 sun-hours
Annual Solar Production	221,654 kWh
Annual Electric Usage	216,894 kWh
Annual kWh Offset %	102%
PV Solar System To Be Mounted On:	Ground near your business
Array 1 :	360 Solaria Corporation Solaria PowerXT-420R-PM Modules 5 SolarEdge Technologies Ltd. SE33.3KUS [480V] Inverters 12 degrees South Orientation

Estimated Electric Usage and Solar Production



Brian Hines
 North Coast Solar
 1-707-575-3999



Results

Previous Average Monthly Electric Bill	\$	6,307
Estimated New Average Monthly Electric Bill	\$	107
Average Monthly Electric Bill Savings	\$	6,200
Percentage Of Bill Offset		98.3%
Effective Non-Taxable Compound Annual Rate of Return (IRR) c		18.9%
Net Savings over 25 years	\$	2,748,096
including bill savings, sRECs, maintenance, & inverter replacement (net after-tax values)		
Total Lifecycle Payback (25-year Net Savings divided by Net Co		6.1x
Capital Recovery Period (Payback)		5.7 years
Property Value Increase with 6% Cap Rate	\$	1,223,643

Investment Timeline

Year	Average Utility Rate ¢/kWh	Utility Savings \$/year	Net Utility Savings, sRECs, PBIs, etc, after tax & maintenance	Tax & Rebate Incentive s	Cost / Payback Schedule (Cumulative Cash Position)
0					(\$453,600)
1	34.9	74,406	\$73,272		(\$380,328)
2	36.3	\$77,010	\$75,837		(\$304,491)
3	37.7	\$79,706	\$78,491		(\$226,001)
4	39.3	\$82,495	\$81,238		(\$144,763)
5	40.8	\$85,383	\$84,081		(\$60,681)
6	42.5	\$88,371	\$87,024		\$26,343
7	44.2	\$91,464	\$90,070		\$116,413
8	45.9	\$94,665	\$93,223		\$209,636
9	47.8	\$97,979	\$96,485		\$306,121
10	49.7	\$101,408	\$99,862		\$405,983
11	51.7	\$104,957	\$103,357		\$509,341
12	53.7	\$108,631	\$106,975		\$616,316
13	55.9	\$112,433	\$110,719		\$727,035
14	58.1	\$116,368	\$114,594		\$841,629
15	60.4	\$120,441	\$12,765		\$854,394
16	62.8	\$124,656	\$122,756		\$977,150
17	65.4	\$129,019	\$127,053		\$1,104,203
18	68.0	\$133,535	\$131,500		\$1,235,703
19	70.7	\$138,208	\$136,102		\$1,371,805
20	73.5	\$143,046	\$140,866		\$1,512,670
21	76.5	\$148,052	\$145,796		\$1,658,466
22	79.5	\$153,234	\$150,899		\$1,809,365
23	82.7	\$158,597	\$156,180		\$1,965,545
24	86.0	\$164,148	\$161,647		\$2,127,192
25	89.4	\$169,893	\$167,304		\$2,294,496

Solar Finance Analysis for Graton Community Services District 7yr w/level pmts

151 kW System 84 month term with 0% due at end

THE SYSTEM

System parameters provided by North Coast Solar

System price	\$453,600
Estimated construction interest	\$5,670
Total price	\$459,270
System size DC (kW)	151.000
1st year output (kwh)	221,654
Annual degradation	0.48%
1st year electricity savings	\$73,272
Annual utility inflation rate	4.00%
Front-end rebate \$ amount	None
Monthly rebate rate	None

SOLAR FINANCING

Based on current cost of funds, subject to change

Customer type	Government
Financing term	84 months
Customer contribution	None
Donor contribution	None
Monthly payment	\$6,137

OVERALL FINANCIAL BENEFIT

25 year savings	\$2,853,934
Rebates	None
Financing payments	(\$515,508)
Other costs	None
Total Benefit	\$2,338,426



Other Advantages

*low tax-exempt interest rate
100% financing
system ownership in 7 years
hedge against utility cost inflation
good for the environment*

CASH FLOW

year	utility savings	donor & rebates	debt payments	balloon financing	other costs	cash flow	ending cash
start							
1	73,272		(73,644)			(372)	(372)
2	75,837		(73,644)			2,193	1,821
3	78,491		(73,644)			4,847	6,667
4	81,238		(73,644)			7,594	14,261
5	84,081		(73,644)			10,437	24,699
6	87,024		(73,644)			13,380	38,079
7	90,070		(73,644)			16,426	54,505
8	93,222					93,222	147,727
9	96,485					96,485	244,212
10	99,862					99,862	344,075
11	103,357					103,357	447,432
12	106,975					106,975	554,407
13	110,719					110,719	665,126
14	114,594					114,594	779,720
15	118,605					118,605	898,325
16	122,756					122,756	1,021,081
17	127,053					127,053	1,148,134
18	131,499					131,499	1,279,633
19	136,102					136,102	1,415,735
20	140,865					140,865	1,556,601
21	145,796					145,796	1,702,396
22	150,899					150,899	1,853,295
23	156,180					156,180	2,009,475
24	161,646					161,646	2,171,122
25	167,304					167,304	2,338,426
	2,853,934		(515,508)			2,338,426	

Analysis prepared March 31, 2021 by Belvedere Solar Finance

This analysis has been prepared for the sole use of Graton Community Services District 7yr w/level pmts and its financial advisors. Please do not distribute to others without Belvedere's permission
Belvedere makes no representations as to the accuracy of the system projections which were calculated by North Coast Solar.

Solar Finance Analysis for Graton Community Services District 7yr w/step pmts

151 kW System 84 month term with 0% due at end

THE SYSTEM

System parameters provided by North Coast Solar

System price	\$453,600
Estimated construction interest	\$5,670
Total price	\$459,270
System size DC (kW)	151.000
1st year output (kwh)	221,654
Annual degradation	0.48%
1st year electricity savings	\$73,272
Annual utility inflation rate	4.00%
Front-end rebate \$ amount	None
Monthly rebate rate	None

SOLAR FINANCING

Based on current cost of funds, subject to change

Customer type	Government
Financing term	84 months
Customer contribution	None
Donor contribution	None

Payments increase as cash flow increases

OVERALL FINANCIAL BENEFIT

25 year savings	\$2,853,934
Rebates	None
Financing payments	(\$517,524)
Other costs	None
Total Benefit	\$2,336,410



Other Advantages

*low tax-exempt interest rate
100% financing
system ownership in 7 years
hedge against utility cost inflation
good for the environment*

CASH FLOW

year	utility savings	donor & rebates	debt payments	balloon financing	other costs	cash flow	ending cash
start							
1	73,272		(65,772)			7,500	7,500
2	75,837		(68,340)			7,497	14,997
3	78,491		(70,992)			7,499	22,495
4	81,238		(73,740)			7,498	29,993
5	84,081		(76,584)			7,497	37,491
6	87,024		(79,524)			7,500	44,991
7	90,070		(82,572)			7,498	52,489
8	93,222					93,222	145,711
9	96,485					96,485	242,196
10	99,862					99,862	342,059
11	103,357					103,357	445,416
12	106,975					106,975	552,391
13	110,719					110,719	663,110
14	114,594					114,594	777,704
15	118,605					118,605	896,309
16	122,756					122,756	1,019,065
17	127,053					127,053	1,146,118
18	131,499					131,499	1,277,617
19	136,102					136,102	1,413,719
20	140,865					140,865	1,554,585
21	145,796					145,796	1,700,380
22	150,899					150,899	1,851,279
23	156,180					156,180	2,007,459
24	161,646					161,646	2,169,106
25	167,304					167,304	2,336,410
	2,853,934		(517,524)			2,336,410	

Analysis prepared March 31, 2021 by Belvedere Solar Finance

This analysis has been prepared for the sole use of Graton Community Services District 7yr w/step pmts and its financial advisors. Please do not distribute to others without Belvedere's permission
Belvedere makes no representations as to the accuracy of the system projections which were calculated by North Coast Solar.

Solar Finance Analysis for Graton Community Services District 10yr w/level pmts

151 kW System 120 month term with 0% due at end

THE SYSTEM

System parameters provided by North Coast Solar

System price	\$453,600
Estimated construction interest	\$5,670
Total price	\$459,270
System size DC (kW)	151.000
1st year output (kwh)	221,654
Annual degradation	0.48%
1st year electricity savings	\$73,272
Annual utility inflation rate	4.00%
Front-end rebate \$ amount	None
Monthly rebate rate	None

SOLAR FINANCING

Based on current cost of funds, subject to change

Customer type	Government
Financing term	120 months
Customer contribution	None
Donor contribution	None
Monthly payment	\$4,618

OVERALL FINANCIAL BENEFIT

25 year savings	\$2,853,934
Rebates	None
Financing payments	(\$554,160)
Other costs	None
Total Benefit	\$2,299,774



Other Advantages

*low tax-exempt interest rate
100% financing
system ownership in 10 years
hedge against utility cost inflation
good for the environment*

CASH FLOW

year	utility savings	donor & rebates	debt payments	balloon financing	other costs	cash flow	ending cash
start							
1	73,272		(55,416)			17,856	17,856
2	75,837		(55,416)			20,421	38,277
3	78,491		(55,416)			23,075	61,351
4	81,238		(55,416)			25,822	87,173
5	84,081		(55,416)			28,665	115,839
6	87,024		(55,416)			31,608	147,447
7	90,070		(55,416)			34,654	182,101
8	93,222		(55,416)			37,806	219,907
9	96,485		(55,416)			41,069	260,976
10	99,862		(55,416)			44,446	305,423
11	103,357					103,357	408,780
12	106,975					106,975	515,755
13	110,719					110,719	626,474
14	114,594					114,594	741,068
15	118,605					118,605	859,673
16	122,756					122,756	982,429
17	127,053					127,053	1,109,482
18	131,499					131,499	1,240,981
19	136,102					136,102	1,377,083
20	140,865					140,865	1,517,949
21	145,796					145,796	1,663,744
22	150,899					150,899	1,814,643
23	156,180					156,180	1,970,823
24	161,646					161,646	2,132,470
25	167,304					167,304	2,299,774
	2,853,934		(554,160)			2,299,774	

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Commentary: What's going on in Graton? A look inside the Graton Community Services District

By Bob Rawson



When I left the Graton Community Services District in 2015, as General

Manager, it was a state of the art tertiary wastewater treatment facility. The facility was constructed with \$11.4 million in 100% State and Federal funds. It had five highly trained and certified operators, an operator in training program, a grant writer, and adequate accounting and administrative services to administer ongoing grants and obtain more for completion of needed collections system upgrades. It was in the black.

Since then the District has cut back operator hours and benefits, resulting in the loss of all but one of their highly trained operators and staff. The District needs to pay comparable wages if it hopes to retain competently trained operators to protect the environment, and avoid fines and violations. One person cannot safely or legally operate a complex tertiary treatment plant.

Meanwhile, the District continues to entertain the idea of taking on the enormous and costly problems of two other local wastewater districts, Occidental and Forestville.

To connect one equivalent single family dwelling (ESD) to Graton costs

approximately \$10,352 each, or an equity value of approximately \$56.7 per gallon, to buy into the infrastructure. Occidental proposes to truck more than 100 of its ESDs to Graton.

My crude math suggests that they should be paying $100 \times \$10,352 = \$1,352,000$ rather than the proposed \$100,000 per year for 10 years. That is not a generous 10-year loan; that's a giveaway. Moreover, if a restaurant

in Graton were to purchase 10 ESDs and then was forced to downsize to 8 ESDs it could not sell the (2) unused ESDs back to the District, and so why should Occidental be allowed to use capacity for 10 years and then abandon that capacity without paying for it?

Likewise sharing staff with Forestville may sound efficient until you ask the question, which District will receive attention during winter flooding at the expense of which District? It becomes a snake with two heads directing one



The Graton Community Services District has struggled over the years to have enough staff and enough operating dollars. Photos provided.

body.

I understand that the EPA and State Water Board planned to visit the wastewater plant the week of June 18. The District is currently involved in one lawsuit and a second suit appears to be looming. I suggest that Graton needs a long overdue rate increase and a series of community meetings to decide on its direction.

“One person cannot safely or legally operate a complex tertiary treatment plant.”

Bob Rawson is a Grade V Wastewater Operator and the former General Manager GCSD.



July 14th, 2021
Prepared by John Gibson

June 16th - July 13th 2021 Operations Report

June 16th Met with John S. and Ricky from Forestville at the plant. Went over SCADA login, daily rounds and reads, Hach meter and PH probe calibration. Took weekly and monthly BOD, TSS, Coliform, PH, and temp samples from Eff-001 and Infl-001.

Troubleshooting purge pump not activating during the step 6 and 7 purge cycle on the Fuzzy Filters. When FFa actuator had failed, the filter was in the a purge cycle and now in alarm causing FFb not to send the purge pump a signal to activate. Turned FFa breaker back on to reset and clear the purge pump alarm then cycled back off. The purge pump is now operating with FFb.

June 17th & 21st David Upchurch working at the plant with a metal recycling company picking up scrap metal, pumps, motors, etc. Assisted with the Case 480 in loading up the flatbed.

June 21st – 22nd Disassembled the froth pump and motor from SAF unit A that had continuous froth pump fail alarms. Took the motor to E&M for refurbishing and picked up the refurbished 3Hp Dayton discharge pump and East pond aerator. SAF unit B that is online has a worn-out coupler. Ordered a new coupler from Heron and used the one from SAF unit A to replace the worn-out part. With the new style coupler, the mounting bolts do not align. Measured and drilled out new mounting bolt holes on the SAF unit frame. Reassembled the SAF unit and placed back in service. Ordered a new froth pump from Thomas and Associates.

The SAF sludge hopper that feeds the peristaltic pump (sludge pump) became clogged with solids putting strain on the solid's skimmer. Paused the skimmer and placed the sludge pump in continuous run time while unclogging the system. Once the clog was removed and the hopper drained of solids, place the SAF unit back to normal operational settings.

June 23rd Fuzzy Filter b washing due to elevated turbidity. Cleaned the Turb meters and raised the media compression setting on FFb from 25% to 30%.

June 24th & 28th Purchased fittings, flanges, bolt sets, and a butterfly valve to repair the leak on the 75Hp discharge pump effluent line. Disassembled and cut out leak area in the piping. Installed a butterfly valve, new flanges and gaskets. Glued in fitting and bolted flanges together. Tested system for leaks and tightened up flanges.

June 28th Aerators A & B in pond #1 tripped from power outage. Reset and restarted. Aerator A had a blown fuse from the outage, replaced the fuse but when restarted blew two more fuses. Locked out and tagged out the aerator for service.

June 29th The Dodge #15 air conditioning blowing hot air. Recharged the AC system with stop leak refrigerant. Contacted PumpMan regarding the labor charge for the 75 Hp pump rebuild that was over the quoted estimate.



Jason, the General Manager at PumpMan said the repair took longer than expected. Jason gave GCSD a \$1,000 credit off the bill for labor.

June 30th John S. from Forestville came to the plant to assist in installing the refurbished 3Hp Dayton effluent pump in the final effluent wet well and aerator service. Used the tractor and 1-ton hoist to lower the Dayton pump down in the well. Connected effluent piping and electrical wiring. Bump tested the motor for rotation, (motor turning in opposite direction), switched two leads on the 3phase 480v circuit to correct pump rotation. Once rotation was corrected, insulated electrical connections and tested pump flow. Pulled Aerator A from pond #1. Greased the bearings and de-ragged. Replaced the two blown fuses, unlocked the breaker and energized the circuit, placed the aerator back in service.

July 6th When setting the monthly composite sampler on the ISCO 3710 for Inf-001 at the headworks the sampler failed to draw a 400ml sample. Removed the cover plates and after inspection found the peristaltic tubing to have cracks preventing suction. Replaced the peristaltic tubing and reassembled, set the 24 hour composite sampler.

July 7th CALTroll finalized order for the replacement Fuzzy Filter A actuator.

GCSD Overtime Report for June 16th - July 13th, 2021

Operator	Date	Time	OT Hrs.	Alarm Call	Operator Response
John	6/24/2021	19:31	1	All systems emergency stop. (power outage)	Acknowledged alarms
John	7/2/2021	4:06	1	All systems emergency stop. (power outage)	Acknowledged alarms



Section 218 Agreement Overview

Process:

The process is a six-step process and could take anywhere from 18 to 24 months. Our office provides the agency with an information packet and a questionnaire.

The agency completes the questionnaire, then the agency decides what type of vote the agency will be providing to the eligible employees.

The two options for the election are:

Majority: if the majority of the employees vote YES then the agency can proceed with the contract and ALL of the eligible employees would be covered including new hires. If the majority of the employees vote NO then the process stops – a new election could be held 12 months later.

Division: Employees who vote YES will receive Social Security coverage, those who vote NO will not receive the coverage, future hires would get the coverage.

Step 1: The agency adopts a resolution with their governing board to express their intent to provide Social Security coverage for its employees.

Step 2: The agency creates a plan of procedure: Choose the date when the notice of election will be given to the employees, no less than 90 days later our office supervises the election.

In between the notice date and the election date our office, along with the Social Security Administration offers an informational session about Social Security benefits and the election process.

Step 3: Election – We supervise the election.

Step 4: The agency adopts a final resolution and signs the Agreement that we will provide.

**** At any time, before and including this step the agency can choose to cancel the process. Once we deliver the documents to the Social Security Administration, the agency cannot request for the process to be cancelled.

Step 5: Our office forwards the signed Agreement and all of the documents from the steps above to the Social Security Administration. The Social Security Administration provides a response within 12-24 months

Step 6: Our office notifies the agency the Social Security Administration's decision.

The agency's retirement agreement may need to be amended to reflect that the agency is now offering Social Security benefits, after the Social Security Agreement is finalized.



California Public Employees' Retirement System
P.O. Box 942715 | Sacramento, CA 94229-2715
888 CalPERS (or 888-225-7377) | TTY: (877) 249-7442
www.calpers.ca.gov

Announcements

Circular Letter

July 10, 2019

Circular Letter: 200-022-19

Distribution: V, VI, XII, XVI

To: Public Employers With an Existing Section 218
Subject: State Social Security Administrator Program Funding

Purpose

The purpose of this Circular Letter is to inform your agency of the implementation of administrative fees effective July 1, 2019, to cover the cost associated with administering the State Social Security Administrator Program (SSSA).

Background

The Social Security Administration (SSA) requires each state to designate an official to act for the state in administering the Section 218 Agreement. A Section 218 Agreement is a voluntary agreement between the state and the SSA to provide Social Security and Medicare coverage for state and local government employees. In 1955, the Governor's Office designated the California Public Employees' Retirement System (CalPERS) as the SSSA, per Government (Gov.) Code section 22004 of the Public Employees' Retirement Law (PERL). As the official SSSA, CalPERS has the following roles and responsibilities:

- Serve as the liaison between SSA, Internal Revenue Service (IRS), public entities, and stakeholders
- Process modifications for public entities to provide coverage for their employees
- Maintain Section 218 related records
- Perform education and outreach
- Conduct the Annual Information Request (AIR) to ensure tax compliance with respect to Social Security and Medicare withholding.

From 1955-1986, the SSSA was also responsible for collecting Social Security and Medicare withholdings for all public employers in California. The Omnibus Budget Reconciliation Act of 1986 moved the responsibility of collecting taxes from the SSSA to IRS. The SSSA has been operating since 1987 using the interest that was earned from the Social Security and Medicare tax holding account. The fund has diminished, and it can no longer pay for the expenses required to continue to operate the SSSA program. The SSA does not provide any funding for the SSSA program. Additionally, per Gov. Code section 20176 of the PERL CalPERS is prohibited from using any retirement funds to cover expenses which are not related to the cost of the administration of the retirement system. Gov. Code sections 22551 and 22552 authorize CalPERS to collect administrative and contracting fees.

Fees

There will be two types of fees that will be assessed. The first fee is a contracting fee of \$650 to establish a new Section 218 Agreement or to amend an existing Section 218 Agreement for Social Security and/or Medicare coverage. The second fee is an annual maintenance fee for all employers that have an existing Section 218 Agreement. This fee will be based on the number of employees currently employed with your agency. Annual maintenance fees will be assessed using the criteria below. The invoice will be generated annually when the SSSA AIR is sent to your agency.

Annual Maintenance Fees

Number of employees	Fee
1 – 4	\$200
5 – 9	\$250
10 – 19	\$300
20 – 49	\$400
50 – 99	\$500
100 – 249	\$1,000
250 - 499	\$1,500
500 – 999	\$2,000
1000+	\$2,500

Payment of Fees

Payments can be submitted through the Electronic Funds Transfer (EFT) debit method, automated clearing house (ACH) method, or by check. The EFT debit method is the preferred method by setting up your payment account in my|CalPERS with no additional charge. The ACH

method option is initiated through your financial institution and should include the my|CalPERS ID* receivable ID*\$\$\$ separated by an asterisk (*) in the addendum record field or similar information field of the payment instruction for each payment being remitted. Please call CalPERS at **888 CalPERS** (or **888-225-7377**) or email FCSD_Cashiers@CalPERS.CA.GOV to request the ACH method payment.

If you are submitting payments via check, please ensure the invoice is attached and mailed to:

California Public Employees' Retirement System
Cash & Payment Processing/FRAS
P. O. Box 942703
Sacramento, CA 94229-2703

Questions

To learn more, read our [Understanding State Social Security Fees](#).

If you have any additional questions, please contact the SSSA Office via email at SSSA@calpers.ca.gov or call the SSSA Office directly at 916-795-0810. You may also call our CalPERS Customer Contact Center at **(888) CalPERS** (or **888-225-7377**).

Renee Ostrander, Chief
Employer Account Management Division